

DISASTER SUPPLY LOCATIONS

Emergency Item	Location
Safety and Security Quick Reference Guides (flip chart)	Main Office/Principal's office
Site Emergency Management Plan	Main Office
Incident Action Plan Document (multiple blank copies)	Playcourt – South
Size-Up Work Sheets for each Section Chief (multiple blank copies)	Playcourt – South
Student List	Main office, Playcourt – south
Staff List	Main office, Playcourt – south
CIMS Training Manual	Main Office
Emergency Communication Device and accessories (e.g. BlackBerry)	Main office
Radios, other Communication Devices	Main office/Custodian office
Incident Command Post Supplies	Playcourt – South
Building Disaster Supplies (Including Search and Rescue supplies)	Playcourt – South
Scoop and Run First Aid Bag	Main Office – Every classroom
Field Trip First Aid Kit	Main Office
Automated External Defibrillator(s) (AED)	Across from Nurse Office
Stretchers/backboards	Playcourt – South
Wheelchairs	Nurse's office
First Aid Disaster Supplies (including 72 hour medications)	Playcourt – South
Emergency Water / Food Supplies	Playcourt - South
Classroom First Aid Kit	Every classroom
Classroom Emergency Supplies (water, duct tape, snacks, etc)	Every classroom
Other Supplies	Playcourt - South